



MAYOR
Ron Smith

CITY COUNCIL
Donald Abbott, Ward I
Ed Lawson, Ward II
Paul Anderson, Ward III
Charlene Bybee, Ward IV
Kristopher Dahir, Ward V

CITY ATTORNEY
Chet Adams

CITY MANAGER
Neil C Krutz, ICMA-CM

SPARKS CITY COUNCIL CIP BUDGET WORKSHOP

MINUTES FOR

MONDAY, APRIL 27, 2020

This meeting was held virtually due to the COVID-19 pandemic

1. Call to Order

The Workshop was called to order by Mayor Ron Smith at 10:00 a.m.

2. Roll Call

Mayor Ron Smith, Council Members Donald Abbott, Ed Lawson, Paul Anderson, Charlene Bybee, Kristopher Dahir, City Manager Neil Krutz, City Attorney Chet Adams and City Clerk Lisa Hunderman, PRESENT.

3. Pledge of Allegiance

The Pledge of Allegiance was led by Council Member Bybee.

4. Public Comment

None.

5. Agenda

5.1 Approval of the Agenda (FOR POSSIBLE ACTION)

Consideration of taking items out of sequence, deleting items and adding items which require action upon a finding that an emergency exists.

Motion: Move to approve the agenda as submitted.

Moved by: Council Member Abbott

Seconded by: Council Member Dahir

Yes: Council Members Abbott, Lawson, Anderson, Bybee, Dahir

No: None

Abstain: None

Vote: Motion passed unanimously, 5-0.

6. Review and discussion of the proposed Capital Improvement Plan (CIP) for Fiscal Years 2021 through 2025.

Presentation and discussion of the proposed five-year Capital Improvement Plan (CIP). All projects are subject to the City Manager's recommendations and City Council approval of the final budget.

City Manager Neil Krutz

Mr. Krutz notified Mayor and Council members the projects shown in this presentation were planned prior to the Covid-19 pandemic and are susceptible to change.

Capital Projects Manager Brian Cason

Mr. Cason provided an overview of the projects planned and how they align with City's comprehensive plans and goals.

Transportation Manager Amber Sosa

Ms. Sosa explained the Pavement Condition Index (PCI) rating for City roads and noted one-third of City roads are inspected every year by a third-party consultant to give a PCI number. She also provided an overview of the road rehabilitation, corrective and preventative projects.

Assistant City Manager John Martini

Mr. Martini summarized common transportation issues such as potholes, deep pavement cracks, sidewalk repairs, and needs for more traffic safety programs such as radar speed signs and crosswalk lights. New needs requests for transportation include additional staff and vehicles. Mr. Martini also outlined possible street rehab projects through 2025.

Transportation Manager Amber Sosa

Ms. Sosa continued the Transportation presentation with an overview of additional transportation projects including community development block grant (CDBG) projects and curb, gutter, and sidewalk projects.

Utility Manager Kevin Porter

Mr. Porter provided an overview of the planned utility projects for FY21 including manhole rehabilitation projects, storm drain projects, and a river flood project.

Council asked staff to describe the work that goes into fixing a leaking manhole. Mr. Porter stated they seal the breach and then reseal the entire inside wall of the manhole to prevent future wear and tear.

Council asked about plans to address the occasional flooding at the York-McCarran-Baring intersection. Mr. Porter stated there is a project under design now for the Baring area to alleviate flooding issues. The project is still in the planning phase but should be introduced to Council this summer.

IT Manager Rich Brown

Mr. Brown provided an overview of the IT department. Current projects include new software for Parks and Recreation, a real-time back up system, upgrading City staff with access to work remotely, and an IT asset system to track all of IT's inventory. Mr. Brown also described the equipment needed for City Hall staff workstations and the licensing requirements for each computer.

Upcoming IT projects include traffic management systems updates, police video systems additions, payroll and timekeeping upgrades, document management upgrades, utility billing upgrades, and a new City website.

Most departments have had hardware upgrades but there are some outdated desktops still in use. For FY21, Community Services, Financial Services and the Fire Department will undergo desktop upgrades.

Council asked if the IT budget is flexible since revenues will be down due to the Covid-19 pandemic. Mr. Krutz answered this plan gives us something to work with until we receive updated revenue data and can make changes accordingly.

Council inquired about the Fleet Management software and if it contained a GPS program. Mr. Brown stated that is one of the program's capabilities, but its primary role is maintenance tracking.

Capital Projects Manager Brian Cason

Mr. Cason reviewed the FY21 capital projects including remodeling projects at the Police Department and Fire Station #3, Deer Park pool boiler and water heater replacement, and City-wide re-keying/security improvements.

Park projects include repairs at the Marina, Golden Eagle Regional Park turf maintenance, Deer Park playground replacement, and Oppio Park tennis court replacement.

For downtown Sparks, there will be Victorian Square infrastructure improvements including completing the barricade project and the Avenue of the Oaks straightening project. An overview of future downtown improvements was also provided.

Lastly, a summary of the fleet replacement program, including Fire and Police vehicles.

Council asked if there has been any discussion to add internet access in City parks. Mr. Cason stated we have looked at it in the past as a potential project, specifically at Golden Eagle, but there aren't any plans to make it a project as of now and providing public internet access is a potential security risk.

Council inquired about the lack of projects for Redevelopment District #2. Mr. Cason stated there are no projects planned for that district, but there is a substantial amount of money in that fund and we will be looking at potential projects most likely next year.

Council commented on a possible reduction in revenue and plans to reduce spending if necessary. City Manager Krutz explained the budget document is like a wish list for the City. Any amount of budget cuts will affect some of the projects that were presented today, and we will have to pick and choose which projects to move forward with while maintaining and improving City infrastructure as much as possible.

7. Comments

7.1 Comments from the public

None.

7.2 Comments from the Council and City Manager

Mayor and Council thanked staff for putting the presentation together.

8. Adjournment

The workshop was adjourned at 11:11a.m.

RONALD E. SMITH, Mayor

ATTEST:

LISA HUNDERMAN, City Clerk

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